

**SUBSTITUTE ORDINANCE BY
COMMUNITY DEVELOPMENT/HUMAN RESOURCES COMMITTEE**

07-O-0353

AN ORDINANCE AMENDING THE 2007 (COMMUNITY DEVELOPMENT FUND) BY TRANSFERRING TO AND FROM APPROPRIATIONS IN THE AMOUNT OF \$2,366,084.00, AMENDING THE 2007 (HOME INVESTMENT FUND) BY TRANSFERRING TO AND FROM APPROPRIATIONS IN THE AMOUNT OF \$351,901.00, AND AMENDING THE 2007 (INTERGOVERNMENTAL GRANT FUND) BUDGET BY TRANSFERRING TO AND FROM APPROPRIATIONS IN THE AMOUNT OF \$204,030.00; TO SETUP ADMINISTRATIVE ACCOUNTS IN THE 2007 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), 2007 EMERGENCY SHELTER GRANT (ESG), 2007 HOME INVESTMENT PARTNERSHIP (HOME), AND 2007 HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) GRANT PROGRAMS; AND FOR OTHER PURPOSES.

WHEREAS, the City Council adopted on November 6, 2006 and the Mayor approved on November 14, 2006, administrative projects and program administration to be included in the 2007 Community Development Block Grant (CDBG), 2007 Emergency Shelter Grant, 2007 Home Investment Partnership Grant (HOME), and 2007 Housing Opportunities for Persons with AIDS (HOPWA) Programs; and

WHEREAS, the administrative projects included in the 2007 CDBG program are:

CD-07-07, Housing Rehabilitation Administration
CD-07-55, Housing Code Inspection

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, as follows:

Section 1: That the 2007 (Community Development Fund) Budget be and is amended hereby as follows:

TRANSFER FROM APPROPRIATIONS

1B01 Y46P0103A27A	2007 CDBG Program-Housing Rehabilitation Administration, CD-07	
79****	Reserve for Appropriations	<u>\$ 457,442.00</u>

TRANSFER TO APPROPRIATIONS

1B01 Y46P0103A27A	2007 CDBG Program-Housing Rehabilitation Administration, CD-07	
71****	Personnel Expenses	\$ 434,916.00
72****	Other Operating Expenses	15,926.00
75****	Internal Services Expenses	<u>6,600.00</u>
		<u>\$ 457,442.00</u>

Section 2: That the 2007 (Community Development Fund) Budget be and is amended hereby as follows:

TRANSFER FROM APPROPRIATIONS

1B01 Y43P0111A27A	2007 CDBG Program-Housing Code Inspection, CD-88	
79****	Reserve for Appropriations	\$ <u>220,000.00</u>

TRANSFER TO APPROPRIATIONS

1B01 Y43P0111A27A	2007 CDBG Program-Housing Code Inspection, CD-88	
71****	Personnel Expenses	\$ 207,000.00
72****	Other Operating Expenses	9,720.00
75****	Internal Services Expenses	<u>3,280.00</u>
		\$ <u>220,000.00</u>

Section 3: That the 2007 (Community Development Fund) Budget be and is amended hereby as follows:

DEPARTMENT OF FINANCE
OFFICE OF GRANT SERVICES
Grants Management

TRANSFER FROM APPROPRIATIONS

1B01 J13X0203A27J	2007 CDBG Program-Administration	
79****	Reserve for Appropriations	\$ <u>552,058.00</u>

TRANSFER TO APPROPRIATIONS

1B01 J13X0201A27J	2007 CDBG Program-Administration	
71****	Personnel Expenses	\$ 522,758.00
72****	Other Operating Expenses	19,300.00
75****	Internal Services Expenses	<u>10,000.00</u>
		\$ <u>552,058.00</u>

Section 4: That the 2007 (Community Development Fund) Budget be and is amended hereby as follows:

DEPARTMENT OF FINANCE
OFFICE OF GRANT SERVICES
Grants Management

TRANSFER FROM APPROPRIATIONS

1B01 J13X0203BJB0	2007 ESG Program-Administration	
79****	Reserve for Appropriations	\$ <u>20,825.00</u>

TRANSFER TO APPROPRIATIONS

1B01 J13X0201BJB0	2007 ESG Program-Administration	
71****	Personnel Expenses	\$ <u>20,825.00</u>

Section 5: That the 2007 (Community Development Fund) Budget be and is amended hereby as follows:

DEPARTMENT OF FINANCE
OFFICE OF GRANT SERVICES
Grants Management

TRANSFER FROM APPROPRIATIONS

1B01 J13X0209A27J 79****	2007 CDBG Program-Administration-Indirect Costs Reserve for Appropriations	<u>\$ 523,462.00</u>
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TRANSFER TO APPROPRIATIONS

1B01 J13X0209A27J 75****	2007 CDBG Program-Administration-Indirect Costs Internal Services Expenses	<u>\$ 523,462.00</u>
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Section 6: That the 2007 (Community Development Fund) Budget be and is amended hereby as follows:

DEPARTMENT OF THE MAYOR
Office of Human Services

TRANSFER FROM APPROPRIATIONS

1B01 D25X0203A27J 79****	2007 CDBG Program-Administration Reserve for Appropriations	<u>\$ 301,702.00</u>
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TRANSFER TO APPROPRIATIONS

1B01 D25X0201A27J 71****	2007 CDBG Program-Administration Personnel Expenses	\$ 288,803.00
72****	Other Operating Expenses	8,200.00
75****	Internal Service Expenses	<u>4,699.00</u>
		<u>\$ 301,702.00</u>

Section 7: That the 2007 (Community Development Fund) Budget be and is amended hereby as follows:

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT
Bureau of Housing

TRANSFER FROM APPROPRIATIONS

1B01 Y46X0203A27J 79****	2007 CDBG Program-Administration Reserve for Appropriations	<u>\$ 219,307.00</u>
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TRANSFER TO APPROPRIATIONS

1B01 Y46X0201A27J 71****	2007 CDBG Program-Administration Personnel Expenses	\$ 205,413.00
72****	Other Operating Expenses	7,894.00
77****	Capital Expenses	<u>6,000.00</u>
		<u>\$ 219,307.00</u>

Section 8: That the 2007 (Community Development Fund) Budget be and is amended hereby as follows:

DEPARTMENT OF FINANCE
OFFICE OF GRANT SERVICES
Grant Accounting

TRANSFER FROM APPROPRIATIONS

1B01 J53X0203A27J	2007 CDBG Program-Administration	
79****	Reserve for Appropriations	<u>\$ 71,288.00</u>

TRANSFER TO APPROPRIATIONS

1B01 J53X0201A27J	2007 CDBG Program-Administration	
71****	Personnel Expenses	\$ 68,106.00
72****	Other Operating Expenses	1,500.00
75****	Internal Service Expenses	<u>1,682.00</u>
		<u>\$ 71,288.00</u>

Section 9: That the 2007 (Intergovernmental Grant Fund) Budget be and is amended hereby as follows:

DEPARTMENT OF FINANCE
OFFICE OF GRANT SERVICES
Grants Management

TRANSFER FROM APPROPRIATIONS

1B02 J13X0203BMQ0	2007 HOPWA Program-Administration	
79****	Reserve for Appropriations	<u>\$ 123,769.00</u>

TRANSFER TO APPROPRIATIONS

1B02 J13X0201BMQ0	2007 HOPWA Program-Administration	
71****	Personnel Expenses	\$ 112,966.00
72****	Other Operating Expenses	7,803.00
75****	Internal Service Expenses	1,000.00
77****	Capital Expenses	<u>2,500.00</u>
		<u>\$ 123,769.00</u>

Section 10: That the 2007 (Intergovernmental Grant Fund) Budget be and is amended hereby as follows:

DEPARTMENT OF THE MAYOR
Office of Human Services

TRANSFER FROM APPROPRIATIONS

1B02 D25X0203BMQO 79****	2007 HOPWA Program-Administration Reserve for Appropriations	\$ <u>80,261.00</u>
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TRANSFER TO APPROPRIATIONS

1B02 D25X0201BMQO 71****	2007 HOPWA Program-Administration Personnel Expenses	\$ 75,261.00
72****	Other Operating Expenses	4,000.00
75****	Internal Service Expenses	<u>1,000.00</u>
		\$ <u>80,261.00</u>

Section 11: That the 2007 (HOME Investment Trust Fund) Budget be and is amended hereby as follows:

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT
Bureau of Housing

TRANSFER FROM APPROPRIATIONS

3P05 Y46X0203A3R0 79****	2007 HOME Program-Administration Reserve for Appropriations	\$ <u>351,901.00</u>
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TRANSFER TO APPROPRIATIONS

3P05 Y46X0201A3R0 71****	2007 HOME Program-Administration Personnel Expenses	\$ <u>351,901.00</u>
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Section 12: That the 2007 (HOME Investment Trust Fund) Budget be and is amended hereby as follows:

DEPARTMENT OF FINANCE
OFFICE OF GRANT SERVICES
Grants Management

TRANSFER FROM APPROPRIATIONS

3P05 J13X0209A3R0 79****	2007 HOME Program-Administration-Indirect Costs Reserve for Appropriations	\$ <u>24,175.00</u>
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TRANSFER TO APPROPRIATIONS

3P05 J13X0209A3R0 75****	2007 HOME Program-Administration-Indirect Costs Internal Services Expenses	\$ <u>24,175.00</u>
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Section 13: That Article "C", Classification Plan, Section 5-2062 of the Code of Ordinances, City of Atlanta, Georgia be and is amended as follows:

(A). That the following positions within the **DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT** be and are hereby funded as follow, effective January 2, 2007:

BUREAU OF CODE COMPLIANCE, Housing Code Inspection, to be charged to and paid from cost center 1B01 511001 Y43P0111A27A:

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00052	Code Enforcement Officer	523002	16
00053	Office Support Assistant, Senior	112003	7
00054	Code Enforcement Officer	523002	16
00055	Code Enforcement Officer	523002	16
00057	Code Enforcement Officer	523002	16

BUREAU OF HOUSING, Housing Rehabilitation Administration, to be charged to and paid from cost center 1B01 511001 Y46P0103A27A:

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00033	Office Support Assistant, Senior (50%)	112003	7
00039	Housing Rehabilitation Advisor	523006	16
00040	Contract and Construction Coordinator	317013	21
00042	Housing Development Specialist, Principal	523041	21
00043	Housing Rehabilitation Advisor	523006	16
00049	Housing Rehabilitation Advisor	523006	16

BUREAU OF HOUSING, CDBG Program Administration, to be charged to and paid from cost center 1B01 511001 Y46X0201A27J:

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00064	Financial Manager (50%)	311008	25
00079	Management Analyst, Principal	311083	27
00092	Customer Service Representative (D)	122033	9
21193	Housing Development Specialist, Senior (50%)	523011	17

BUREAU OF HOUSING, HOME Program Administration, to be charged to and paid from cost center 3P05 511001 Y46X0201A3R0:

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00032	Housing Development Specialist, Senior	523011	17
00033	Office Support Assistant, Senior (50%)	112003	7
00034	Housing Project Monitor	523013	11
00036	Customer Service Representative, Senior (D)	122033	9
00041	Loan Program Manager	311079	23
00064	Financial Manager (50%)	311008	25
00079	Management Analyst, Principal	311083	27
18831	Housing Development Coordinator	523009	20
21192	Housing Development Specialist, Senior	523011	17
21193	Housing Development Specialist, Senior (50%)	523011	17

(B). That the following positions within the DEPARTMENT OF FINANCE be and are hereby funded as follow, effective January 2, 2007:

That the following positions including incumbents within the DEPARTMENT FINANCE be and are hereby reclassified as follow, effective January 2, 2007:

OFFICE OF GRANT SERVICES, Grants Management, CDBG Program Administration:

<u>POSITION NUMBER</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>SALARY RANGE</u>
00083	7	<u>From:</u> Budget and Policy Analyst, Senior	311120	25	49,267-71,928
09514					
20679					
24147					
37637					
54619					
18552		<u>To:</u> Management Analyst, Senior	311084	25	49,267-71,928

OFFICE OF GRANT SERVICES, Grant Accounting, CDBG Program Administration:

<u>POSITION NUMBER</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>SALARY RANGE</u>
00096	1	<u>From:</u> Accountant, Senior	311042	21	42,767-62,439
		<u>To:</u> Management Analyst, Senior	311084	25	49,267-71,928

OFFICE OF GRANT SERVICES, Grants Management, CDBG Program Administration, to be charged to and paid from cost center 1B01 511001 J13X0201A27J:

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00083	Management Analyst, Senior	311084	25
00084	Budget and Policy Analyst Manager	311131	30
00085	Administrative Assistant	314008	11
09514	Management Analyst, Senior	311084	25
09717	Grant Management, Director	311050	35
20679	Management Analyst, Senior	311084	25
24147	Management Analyst, Senior	311084	25
37637	Management Analyst, Senior	311084	25
54619	Management Analyst, Senior	311084	25

OFFICE OF GRANT SERVICES, Grants Management, ESG Program Administration, to be charged to and paid from cost center 1B01 511001 J13X0201BJB0:

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00083	Management Analyst, Senior	311084	25

OFFICE OF GRANT SERVICES, Grants Management, HOPWA Program Administration, to be charged to and paid from cost center 1B02 511001 J13X0201BMQ0:

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
18552	Management Analyst, Senior	311084	25

OFFICE OF GRANT SERVICES, Grants Accounting, CDBG Program Administration, to be charged to and paid from cost center 1B01 511001 J53X0201A27J:

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00096	Management Analyst, Senior	311084	25

(C). That the following positions within the DEPARTMENT THE MAYOR be and are hereby funded as follow, effective January 2, 2007:

OFFICE OF CHIEF OF STAFF, Human Services, CDBG Program Administration, to be charged to and paid from cost center 1B01 511001 D25X0201A27J:

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
22163	Administrative Assistant, Senior	314002	11
22164	Homeless Service Coordinator	314045	13

OFFICE OF CHIEF OF STAFF, Human Services, HOPWA Program Administration, to be charged to and paid from cost center 1B02 511001 D25X0201BJB0:

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
18631	Management Analyst	311057	21

(D). That the following positions including incumbents within the DEPARTMENT THE MAYOR be and are hereby reclassified as follow, effective January 2, 2007:

OFFICE OF CHIEF OF STAFF, Human Services, CDBG Program Administration, to be charged to and paid from cost center 1B01 511001 D25X0201A27J:

<u>POSITION NUMBER</u>	<u>NO. POS.</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>SALARY RANGE</u>
00094	3	<u>From:</u> Social Projects Specialist	314035	17	37,126- 54,202
17180					
17186		<u>To:</u> Management Analyst	311056	21	45,902- 67,015

Section 14: That Section 2-843, Automobile Allowances, of the Code of Ordinances, City of Atlanta, Georgia be and is amended as follows:

(A). That the following positions within the DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT be approved for automobile expense reimbursement as designated, effective January 2, 2007:

BUREAU OF HOUSING, Housing Rehabilitation Administration, to be charged to and paid from cost center 1B01 527005 Y46P0103A27A:

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00039	Housing Rehabilitation Advisor	523006	16
00040	Contract and Construction Coordinator	317013	21
00042	Housing Development Specialist, Principal	523041	21
00043	Housing Rehabilitation Advisor	523006	16
00049	Housing Rehabilitation Advisor	523006	16

BUREAU OF HOUSING, CDBG Program Administration, to be charged to and paid from cost center 1B01 527005 Y46X0201A27J:

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00064	Financial Manager	311008	25
00079	Management Analyst, Principal	311083	27
21193	Housing Development Specialist, Senior	523011	17

(B). That the following positions within the DEPARTMENT OF FINANCE be approved for automobile expense reimbursement as designated, effective January 2, 2007:

OFFICE OF GRANT SERVICES, Grants Management, CDBG Program Administration, to be charged to and paid from cost center 1B01 527005 J13X0201A27J:

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
20679	Management Analyst, Senior	311084	25

(C). That the following positions within the DEPARTMENT OF THE MAYOR be approved for automobile expense reimbursement as designated, effective January 2, 2007:

OFFICE OF CHIEF OF STAFF, Human Services, CDBG Program Administration, to be charged to and paid from cost center 1B01 511001 D25X0201A27J:

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
17180	Management Analyst	311056	21

Section 15: That all positions contained herein shall be subject to the availability of funds from the U.S. Department of Housing and Urban Development for the purpose of funding these positions, and said positions shall be terminated and abolished at such time as funding is no longer available to fund said positions.

Section 16: That all ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.